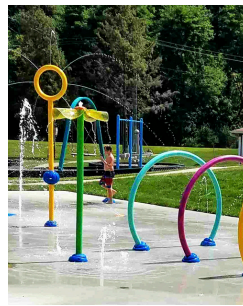


# PROPOSAL FOR

## Wade Bowl Park Water Play Improvements Design Phase Bid #24-36-PRF



Prepared for:  
City of Superior  
September 10, 2024





September 10, 2024

Linda Cadotte, Parks, Recreation & Forestry Director  
Jane Darwin, Contract Analyst  
City of Superior, Wisconsin  
1316 North 14<sup>th</sup> Street, 2<sup>nd</sup> Floor  
Superior, WI 54880

Re: Proposal for Wade Bowl Park Water Play Improvements Design Phase, Bid #24-36-PRF

Dear Linda & Jane,

MSA Professional Services, Inc. (MSA) is excited about the opportunity to continue collaborations with the City of Superior on Wade Bowl Park by providing design and construction administration services for the Water Play Improvements design phase. At MSA, we are driven by a passion for crafting parks and recreation facilities that not only meet today's needs but also serve as treasured spaces for future generations as well.

As a full-service planning and engineering firm, MSA brings together the talent needed to develop a design and project plan for Wade Bowl Park. Our multidisciplinary project staff are experts in the planning, design, and construction administration of park and recreational facilities. Our goal is to design shared recreation spaces that are safe, accessible and offer the public a unique opportunity to engage with recreation facilities for a broad range of users, regardless of age or ability. As a partner in this project, MSA will work closely with the City to design and construct a facility with the current and future public needs in mind.

Our team brings extensive experience in traditional and innovative public engagement — designing activities that include a variety of stakeholders in the planning process. We regularly do this through online community surveys, targeted surveys, in-person meetings, focus groups and interviews, innovative activities, StoryMaps, social media outreach, and public meetings. Our past activities have included dot boards, design charrettes, website creation and management, hot zone mapping, and youth-oriented activities. Additionally, our funding experts excel at coordinating grant and loan applications and fulfilling the requirements of various agencies to help our clients turn project ideas into reality.

This is your project, and we're here to make it a success. We welcome questions you may have about our proposal. Please contact us at any time to discuss our approach, cost or schedule.

Sincerely,  
MSA Professional Services, Inc.

A handwritten signature in black ink, appearing to read "David Patten", is written over a thin horizontal line.

David Patten, PLA, ASLA, CLARB  
Project Manager





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### MSA PROFESSIONAL SERVICES, INC.

332 W. Superior Street, Suite 600  
Duluth, MN 55802

**Contact:** David Patten, PLA, ASLA, CLARB  
**Phone:** (612) 548-3138  
**Email:** dpatten@msa-ps.com  
**Website:** www.msa-ps.com

## FIRM PROFILE

MSA Professional Services, Inc. (MSA) specializes in the sustainable development of communities. We achieve this by building honest, open relationships that go beyond the project to become a trusted source of expertise and support for immediate challenges and long-term goals. Big or small, we do whatever it takes to meet each need, working to make communities stronger in the process. **It's more than a project. It's a commitment.**

MSA's roots reach back to 1919. Our firm consists of 450+ engineers, architects, planners, landscape architects, funding experts, surveyors, GIS experts and environmental scientists. MSA excels at helping clients identify grant and funding sources and then delivering high-quality, cost-effective solutions.

### MSA Professional Services, Inc.

332 W. Superior Street  
Suite 600  
Duluth, MN 55802  
(218) 722-3915  
www.msa-ps.com

WE'RE PROUD TO BE 100%  
**EMPLOYEE-OWNED**

**450+**  
TEAM MEMBERS



**17**  
OFFICE LOCATIONS



**POSITIVELY IMPACTING**  
THE LIVES OF OTHERS SINCE 1919

**33**

INDUSTRY AWARDS  
EARNED SINCE  
2017




**\$625+ MILLION**  
GRANTS & LOW-INTEREST LOANS  
We've helped our clients  
secure to help offset the cost  
of infrastructure projects

## CLIENT EXPERIENCE

As part of our ongoing quality assurance program, we periodically request feedback from clients and project stakeholders to create better project outcomes for you.

These easy-to-complete surveys offer you the opportunity to comment on several areas of our performance throughout the duration of your project, which in turn helps us adapt our processes to your unique needs. Your feedback is specific to your project, and is returned directly to the people working with you. We pledge to respond to any issues you identify as the project proceeds.

To the right, you'll find the percentage of clients who say MSA met or exceeded their expectations based on the following categories.

**98%**   
**ACCURACY**

**96%**   
**HELPFULNESS**

**98%**   
**RESPONSIVENESS**

 **98%**  
**SCHEDULE**

**99%**   
**QUALITY**

**97%**   
**SCOPE & FEES**



## FUNDING SERVICES

We turn every stone in order to find both public and private sources to help you fund your project. We know the ins and outs of a wide variety of programs to help you maximize funding sources, manage timelines, and take care of the details to satisfy the fund requirements. With MSA's support, you can complete the projects you must, and deliver more of the projects you want, all while getting closer to the balanced, sustainable community you've always envisioned.



### TRUST US, WE'RE EXPERTS.

Our team partners with you, championing your project vision, advising on what types of projects can be funded, and helping with feasibility studies to analyze your project's potential.

#### Funding Services

Your community's resource for funding services is MSA. We provide full-service grant writing, grant administration, and public and private funding options. We've been on the community's side of funding projects and understand the complexities of project funding. Our long-standing relationships with agencies allow us to position your projects to be more successful.

#### Maximizing Funds

MSA helps your community explore funding options that go beyond traditional public sources. Our dedicated funding specialists bring to the table a broad knowledge base of public funding sources, and are resourceful when it comes to identifying private, non-profit and other sources of funding. Financing methods and programs such as tax incremental financing (TIF), business districts, and local, state and federal grants and loans **can be packaged** with community resources to complete the must-do projects as well as create or enhance parks, recreational facilities, libraries and other projects that improve the fabric of your community. We help you strategize by combining our knowledge of a variety of funding sources with our expertise in bundling them together to help keep your costs low.

"The biggest asset MSA offers communities is their knowledge of available funding and their ability to acquire outside funding for projects. The City of Abbotsford has received \$1,000,000 from CDBG grants in five years."

- City Clerk, City of Abbotsford



## FROM START TO FINISH, WE'RE HERE TO HELP

**A team of experts supporting your vision from concept to completion.**

By designing with the end in mind, we're able to balance your goals with sound design and engineering principles – meaning the improvements we envision together are buildable, fundable and aligned with your short- and long-term priorities. Because we are a full-service team, you'll have access to experts who oversee all parts of the planning, design and construction process – all in-house, and all working in concert to deliver the solutions you seek. And since we're with you each step of the way, we get to know your project on a deep level, and that continuity helps minimize costly overruns and time spent getting new project team members up to speed.

### HOW WE HELP

**Parks and Recreation Community of Practice.** MSA has internally developed our own Community of Practice (CoP) focused solely on Parks and Recreation. This community strives to broaden knowledge sharing across the company and develop standards and technical information to raise the bar on project design and assure clients benefit from the collaborative expertise of all.

- Aquatic Facilities (Indoor and Outdoor) and Splash Pads
- ADA Audits for Park and Recreational Facilities
- Aerial Solutions (Mapping, Modeling, Marketing, Surveying, etc.)
- Architectural Design (Shelters, Restrooms, etc.)
- Asset Management
- Athletic Facilities (Indoor and Outdoor)
- Campground Development and Infrastructure Design
- Community/Recreational Centers
- Comprehensive Park and Recreation Plans (Municipal, County, Regional)
- Conceptual Site Plans, 3D Renderings and Virtual Reality
- Educational Programming
- Funding
- Landscape Design
- Infrastructure Survey and Design (Parking, Stormwater, Sewer, Water, etc.)
- Lighting Design
- Multimedia (360° Video, Esri Story Maps, etc.)
- Park and Recreational Grant and Funding Administration
- Park Planning and Design
- Playground Safety Audits
- Public Engagement (Public Input, Opinion Surveys, Visioning, etc.)
- Recreational Trails, Bridges and Boardwalks
- Skate Parks
- Tree Inventories and Assessments
- Waterfront Improvements (Boat Launches, Piers, Riverwalks, etc.)
- Wayfinding (Interpretive Signage, Interactive Kiosks, etc.)

## CONSTRUCTION-RELATED SERVICES

Construction can be a challenge for any community. Construction-related services is one of the core services MSA provides. We work alongside contractors to help ensure compliance with plans and specifications. MSA's construction management and administration professionals coordinate the moving pieces to help ensure construction stays on schedule and budget while minimizing inconveniences for neighbors and complying with regulations. Our team works alongside contractors to enforce compliance with plans and specifications. MSA's experienced resident project representatives will act as your eyes and ears on the project site.

- Construction administration
- On-site observation
- Project management
- Project meetings
- Public/business/resident notifications
- Construction staking
- Financial summaries and pay applications
- Review and approve contractor submittals
- Materials testing and quality control
- As-built drawings
- System map updates
- GIS data collection
- Project websites
- Social media communication



## PUBLIC ENGAGEMENT EXPERTISE

Our ability to create and implement effective, comprehensive public participation plans is one of the many reasons communities turn to MSA for their public engagement needs.

At MSA, we believe that when planning a public project, it must be done with the public's advice and input. Decisions made by local governments affect the future of all those who live and work in the community. We are committed to helping governments and organizations understand the diverse needs and concerns of the public, non-profit organizations, business interests and local governments. Aside from community support, this process also lends itself to ensuring the final project reflects the community's ethos and vision for its future.

### ENGAGING THE COMMUNITY



#### StoryMaps

One of the ways our teams engage the community is through the use of Esri GIS StoryMaps. Click the link below to view the Final Master Plan StoryMap for San Damiano.

#### QUICK LINKS

[San Damiano StoryMap](#)

[Waverly Process Engagement Portal](#)

#### PublicInput

Another way we engage the community is through the PublicInput Platform™ — a fully integrated public engagement solution. To explore our live Waverly planning site using PublicInput software, click the link above.

### Design Charrettes

Design charrettes provide the opportunity for communities to explore shared future visions. They are intense workshops that hash out finer project details based on the most desired aspects. Whether in a pop-up space or a local facility, design charrettes provide a brick-and-mortar, safe space where people can visit on their own time and give helpful feedback on the project.

MSA regularly hosts design charrettes with local stakeholders such as property owners, developers, public officials, environmentalists and citizens, with the goal of working in harmony to achieve an agreeable project. An example project includes our FEMA mitigation assistance work for the Village of La Valle. MSA partnered with UW-Extension to hold a two-day design charrette with the Village. During the two-day charrette, a team of volunteer planning and design professionals lived and worked with the community to collaboratively develop short-, medium- and long-term visions.



# Splash Pad Select Experience

We look forward to the opportunity to partner with you and your community to make it the best place to live, play and grow. MSA has helped numerous clients meet this growing demand through the planning, development and revitalization of recreational amenities, including splash pads, parks, waterfront developments, aquatic facilities, multi-use paths and athletic facilities. Whether on land or water, we can help.

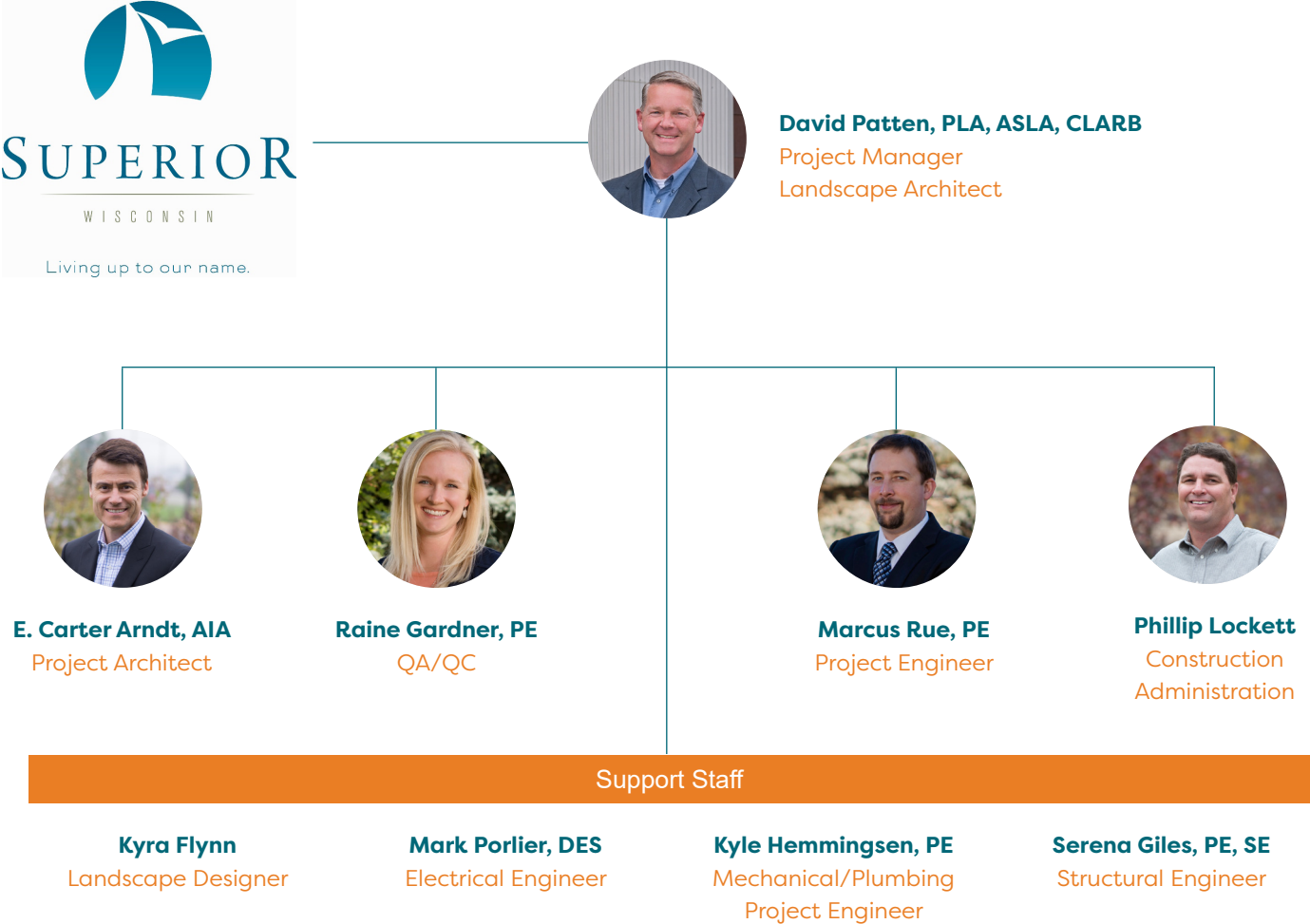


PROJECT	SQUARE FEET	CONSTRUCTION COMPLETE
<b>Memorial Park</b> Village of Barneveld	1,600 SF	Construction in Process
<b>Washington Park Reconstruction</b> City of Tomahawk	2,115 SF	Construction in Process
<b>West Side Park and Leonard-Leota Park</b> City of Evansville	1,628	2024
<b>Swan Park and Splash Pad</b> City of Beaver Dam	3,888	2023
<b>Elm Street Plaza</b> City of Wisconsin Dells	1,200	2023
<b>Webb Park Splash Pad</b> City of Reedsburg	2,770	2022
<b>Bakken Park</b> Village of Cottage Grove	2,330	2020
<b>Riverfront Park</b> Village of Sauk City	2,250	2019
<b>Fireman's Park</b> City of Verona	4,500	2019
<b>Edwards-Alexander Memorial Park Splash Pad</b> Village of Port Edwards	2,500	2019
<b>Splash Pad at Mead Field</b> City of Wisconsin Rapids	2,333	2018
<b>Town Splash Pad</b> Town of Rome	2,500	2018
<b>Kautzer Recreational Plaza Splash Pad</b> City of Nekoosa	2,400	2018



## ORGANIZATIONAL CHART

Our team is staffed to handle the needs of your projects. We are a group of experienced planners, engineers, architects, and landscape architects backed by more than 450 other technical specialists who are accustomed to working together on similar projects. Our familiarity with each other will enable us to meet your workload and timeline requirements. **We have chosen a team that reflects the needs for this project, including familiarity with similar-sized projects, and the expertise to explore all viable alternatives.**



## AVAILABILITY TO MEET WORKLOAD

MSA submits this proposal with the commitment that our staff and equipment will be available to accomplish the work in sequence and according to established timetables. MSA's success as a consultant depends upon our ability to meet the fluctuating needs of our clients. A community's need for planning and design services can vary greatly from year to year. More than 60 years of experience in the consulting industry has allowed MSA to develop strategies for distributing workloads across time and distance in order to efficiently meet challenges in the time frames allowed. Employees work flexible hours and workloads can be shared across teams so that projects are completed in an efficient manner as needs arise. Creating a unique project team for each project allows us to manage our resources so that we have the right staff available at the right time.

**David Patten, PLA, ASLA,  
CLARB****PROJECT MANAGER  
LANDSCAPE ARCHITECT**

Years of Experience: 25

David is a senior landscape architect with experience in public and private development projects, including land development, residential, commercial, industrial, recreation, parks, recreation facilities, trails, streetscapes, and master plans. David has worked on challenging site design projects and has sat on several park and recreation boards. With a strong background in technology, management, communication, historic preservation, graphics, technical drafting, manufacturing, and installation, David delivers concise results from concept planning through final construction closeout to achieve consistent, successful project outcomes. His mission is to create beautiful, functional, and sustainable landscapes that enhance the quality of life and the environment of the communities he serves.

**Education**

B.L.A., North Dakota State University  
 B.S., Environmental Design, North Dakota State University  
 A.S., Structo-Architectural Drafting and Design with AutoCAD,  
 Northwest Technical Institute  
 Pre-Architecture / Pre-Landscape Architecture, University of  
 Minnesota

**Registration**

Professional Landscape Architect, MN, WI, IA, SD, MI, TX, AZ, CO  
 American Society of Landscape Architects  
 Council of Landscape Architectural Registration Boards

**Selected Project Experience**

- Wade Bowl Park Preliminary Design Plan, Superior, WI
- Ashland Parks Master Plan, Ashland, WI
- Baldwin Township Comprehensive Park, Trail & Open Space Plan, Baldwin Twp, MN\*
- Rum River Recreation Resources Board Regional Trail and Open Space Plan, Princeton, MN\*
- Itasca State Park - Amphitheater & Trail System, MN DNR\*
- Young Park 80-acre Master Planning and development, Baldwin Twp, MN\*
- Goose Lake 32-acre Natural Park Plan & Development, Baldwin Twp, MN\*

**E. Carter Arndt, AIA  
PROJECT ARCHITECT**

Years of Experience: 28

Carter has extensive experience creating and expanding vibrant and effective community places and spaces. He specializes in community centers, libraries, municipal administration and public safety buildings and parks/recreation. Beyond architectural design, Carter's professional background includes team leadership and project management, facility programming, master facilities plans, feasibility studies, cost estimates/project budgets and the detailing and production of working drawings. He has also performed many of MSA's accessibility surveys and reports.

**Education**

B.A., Architecture, Iowa State University

**Registration**

Professional Architect, IA, IL, WI

**Selected Project Experience**

- West Side Park and Leonard-Leota Park, Evansville, WI
- Fireman's Park Improvements, Verona, WI
- Splash Park at Mead Field, Wisconsin Rapids, WI
- Wisconsin Rapids Recreation Complex, Wisconsin Rapids, WI
- Erb Park and Pool, Appleton, WI
- Aquatic Center at Witter Field, Wisconsin Rapids, WI
- Lodi Municipal Swimming Pool, Lodi, WI
- Municipal Pool Facility, Muscoda, WI
- Sunset Pool, Elkhorn, WI
- Baraboo School District Indoor Pool Addition, Baraboo, WI
- Baraboo Municipal Pool/Bathhouse Addition & Renovation, Baraboo, WI
- Multiple WPH Indoor Water Park Facilities in Chicago, IL; Kansas City, MO; Omaha, NE; Waterbury, CT\*
- Christmas Mountain Village-Check In/Pool Building; Wisconsin Dells, WI

\* denotes experience prior to MSA





## Raine Gardner, PE

### QA/QC

Years of Experience: 17

As a park and recreation senior project engineer, Raine has worked with many municipal governments in planning, designing, and constructing various projects. These include lake dredging, streetscaping plans, river corridor planning, waterfront development, recreational parks, and trail projects. Raine manages MSA's Parks and Recreation Service division, which helps clients plan, fund, design and build recreation amenities. Clients rely on Raine and her staff for project planning/concepts, estimating assistance, consideration of sustainable elements within projects, and designs to lower maintenance and operational costs.

### Education

M.S., Civil Engineering, University of Wisconsin-Madison

B.S., Civil Engineering, Michigan Technological University

### Registration

Professional Engineer, MN, IA, WI, MI, OH, TX

### Selected Project Experience

- West Side Park and Leonard-Leota Park, Evansville, WI
- Recreation Complex and Aquatic Center, Wisconsin Rapids, WI
- Swan Park and Splash Pad, Beaver Dam, WI
- Washington Park Reconstruction, Tomahawk, WI



## Marcus Rue, PE

### PROJECT ENGINEER

Years of Experience: 15

Marcus is an experienced engineer with a versatile history of working in the civil engineering industry. He is skilled in boat launch, waterfront, parks and trails, WisDOT construction materials, Civil 3D, heavy and highway construction, and stormwater. Marcus is also well-versed in standard construction practices for both the public and private sectors. He is excellent with client relations, multitasking, problem-solving, research and development.

### Education

B.S. Civil Engineering, University Wisconsin-Platteville

### Registration

Professional Engineer, WI, LA

### Selected Project Experience

- Memorial Park, Barneveld, WI
- West Side Park and Leonard-Leota Park, Evansville, WI
- Washington Park Reconstruction, Tomahawk, WI
- Webb Park Splash Pad, Reedsburg, WI
- Swan Park Lagoon Restoration, Beaver Dam, WI
- Town Park Project Phase 1, Germantown, WI
- Centennial Park Phase 2, Hartford, WI
- EO Schultz Park/River Project, Elroy, WI
- Park Improvements, Holmen, WI
- Sportsman Park, Mattoon, WI
- Forest Park, West Baraboo, WI
- Park Improvements, White Lake, WI



## Phillip Lockett

### CONSTRUCTION ADMINISTRATION

Years of Experience: 31

Phil has experience providing on-site management and oversight for road reconstruction and placement of large water lines and storm sewers for various municipal clients. He has supervised hundreds of thousands of feet of pipe ranging in size from one inch to 48 inches, including experience with lead service replacement in Duluth. He maintains quality control on projects and ensures proper construction methods are implemented. He brings his expertise in the collection of topographic data for the completion of design surveys and surveys for construction staking projects.

### Education

B.S. Geology and Environmental Hydrogeology, University of Minnesota-Duluth

### Selected Project Experience

- Gitchi Gami Multi-use Trail Lusten Segment, Lusten, MN
- SP 202-101-014 Ugstad and Arrowhead Road Improvements, Hermantown, MN
- SP 6910-112 Riverwest Drive, Duluth, MN
- Douglas Road Reconstruction, Twin Lakes Township, MN
- East Second Street Reconstruction, Duluth, MN
- Street Improvement Program Lakeside Central, Duluth, MN
- Amity, Chetster, Miller Streambank Restoration, Duluth, MN
- Morgan Park Phase 1, 2 & 3 Sewer Design, Duluth, MN



## WEST SIDE PARK AND LEONARD-LEOTA PARK IMPROVEMENTS

EVANSVILLE, WI

2024

City leaders envisioned the transformation of two beloved recreational spaces within the community, and in 2021, set into motion plans for the revitalization of Larson Acres Park and Leonard-Leota Park. The approach was to remove an existing aged municipal pool from Leonard-Leota Park, replace it with a splash pad, and build a new regional aquatic center at Larson Acres Park. MSA was selected to provide master planning and design services for the dual park upgrade, which would introduce a new public aquatic center, new splash pad, new ball diamonds and a multitude of other park enhancements. The design work was completed in collaboration with Water Technology, Inc. (WTI) as the aquatics/splash pad designer and Rettler Corporation as the athletic fields specialist.

**Evansville Aquatic Center:** The new Evansville Aquatic Center replaces a deteriorating pool facility at the Leonard-Leota Park property and moves it west, placed within a 24-acre site now called Larson Acres Park (formerly West Side Park). Named after local community members Don and Virginia Larson whose family farmed the land for decades and made a generous donation in support of the project, the aquatic center is quickly becoming a beloved Evansville centerpiece. The dynamic new facility was designed to serve individuals of all ages, abilities and interests, with features that include a six-lane pool, aqua climbing wall, diving board, lazy river, basketball hoops, water slides, zero-depth entry area, in-ground spray geysers and places to lounge in the sun or shade. The bath house building is a brightly lit and welcoming facility with an admissions counter, restrooms, staff kitchen, concessions area, locker rooms, lifeguard support station, administrative and mechanical spaces. An associated pool equipment building also creates reservable poolside gathering areas to support patron events.

**Larson Acres Park:** Improvements have been made to the surrounding Larson Acres Park property as well. The overall design adds a new north-south drive on the west end of the property with community gardens, parking and drop-off provisions. Beyond the new aquatic center are two upgraded full-size soccer fields, new baseball and softball fields, a multi-sport court, centralized open green space for flexible use, and a network of accessible multiuse trails and sidewalks connecting park amenities as well as parking areas. Stormwater systems have been designed to meet WDNR requirements as well as project needs, while responsibly conveying and filtering on-site stormwater. The new City of Evansville Aquatic Center formally opened to the public on June 7, 2024, with a ceremonial ribbon-cutting and attendance from members of the State of Wisconsin legislature, local dignitaries, project stakeholders, and many excited community members.

**Leonard-Leota Park Splash Pad:** With the decommissioning of the City's former on-site pool, this portion of the historic Leonard-Leota Park seemed the perfect location for a new community splash pad. MSA's design recognized the opportunity to reinvent the area with a tiered terraced design to climb the south-facing hillside and overlook the park's 40-acre steam-fed lake, which welcomes a variety of recreationalists year 'round including canoeists, boaters, swimmers, anglers, and ice skaters. The splash pad itself is a flow-through design and respects the historic setting with multiple interactive in/on-slab water features such as ground sprays and geysers. Being that splash pads are zero-depth entry, they are designed to accommodate people of all ages, abilities, and comfort levels. The "sprayground" is surrounded by new patio spaces and a refurbished parking area, with room to accommodate a planned refurbishment of the former "park store" into a gathering community room with a lake-view terrace.





## SWAN PARK AND SPLASH PAD

BEAVER DAM, WI

2023

Swan Park in the City of Beaver Dam, is the community's most heavily used park. Encompassing 10.5 acres and containing a play area, amphitheater/bandshell, wading pool, picnic shelters, lagoons, sports courts and the beautiful 1880s-era Vita Spring Park Pavilion, it is a favorite destination for summer concerts, fairs and recreation.

Swan Park is undergoing a significant restoration. Upgrades are being constructed in stages, all stemming from the Swan Park Master Plan developed by MSA in 2019-2020. MSA conducted a comprehensive analysis of the park and led a robust public engagement program to collect resident opinions about the park's future. The community wanted to restore the crumbling lagoons and funnel park users back to the water's edge for a more intimate experience. It also wanted to decommission the deteriorating public pool and replace it with a new splash pad, extend trails throughout the property, improve ADA access, and make future upgrades to the park's pavilion and shelter.

Restoration of the lagoons was completed in 2023. Visitors will find a beautiful new aesthetic to replace the crumbling masonry stone

lagoon walls. Stepping stones bring park goes down to the water's edge and a cascading stone waterfall now inhabits the central island of the western lagoon. The waterfall replaces a fountain that had fallen to disrepair and provides a new aesthetic focal point, while also improving lagoon aeration and water quality. Within the eastern lagoon, a floating fountain has been added to assist with aeration, as the prior lagoons were prone to unhealthy algae and weed growth. Two new launch ramps are available for those interested in kayaking or canoeing through the lagoons' waters, and (weather permitting) the community intends to open the lagoons for ice skating once again in the winter.

Phase two of the project consists of a new splash pad at the site of the old public wading pool. The splash pad is a recirculating design, which provides the ability to reuse water in a more environmentally friendly and cost-effective way.

Phase three will improve and extend trails throughout the property and will make upgrades to Swan Park's playground, park pavilion and shelter.





## WEBB PARK SPLASH PAD

REEDSBURG, WI

2022

City leaders commissioned MSA to conduct a thorough study of the existing community pool at Webb Park after a review of potential options, the City opted to pursue a new splash pad, which would provide a fully ADA-accessible and all-ages water recreation solution until the existing municipal pool is eventually repaired or replaced.

The splash pad is a flow-through design with on-demand water feature activation that allows users to initiate splash pad functions with a simple touch of the hand. Features then disable when not in use, conserving water use and operational costs. The splash pad uses potable water that passes through a specialty drain for primary debris filtration before draining into the city's municipal sanitary system.

Natural stone block seating is incorporated throughout, with a crisscrossing of water sprays between two blocks to represent an abstract beaver dam. Varied colored concrete on the foundation of the splash pad replicates the shape of a flowing river and select water cannons are topped with whimsical beaver heads while other water features are in the shape of large pine trees, cattails, frogs, leaves, vines and hoops. The entire splash pad deck area spans 4,342 square feet and is finished with benches, seating areas and shade structures. The splash pad zone proper is 2,729 square feet and features separate areas for toddlers and teens, with lower-profile, low-flow features for the smaller children — situated closer to areas of shade and seating for parents — and higher-flow features at the other end for older visitors.

All features are designed to be accessible to all guests, whether in strollers, wheelchairs or with any other type of mobility assist device.

The new splash pad at Webb Park marks phase one of a variety of other upgrades to the property, which address improvements to overall park flow and better connectivity within the park's trail and pathway systems. Other potential additions include disc golf and an expanded playground area so that the park offers ample opportunities to play in both wet and dry zones.

The Reedsburg City Council approved an addendum to its 2017-2021 CORP to officially add the splash pad project to the planning document, rendering it eligible for a variety of state and federal grants. In 2020, the city applied for and received \$400,000 in grant funding from the Wisconsin DNR Land and Water Conservation Fund Program.

The community also came together for a phenomenal grassroots fundraising effort for the project, collecting over \$380,000 from public and private donors. The initiative was also spurred by the dream of local teenager, Jacob Miller, who wanted to give back to the kids in his community after undergoing treatment for Stage 2 Burkitts Lymphoma. Jacob was integral in design and fundraising for the project, collaborating with local businesses, Reedsburg leaders, and the MSA design team to bring his ideas to fruition. These incredible local initiatives, paired with grant funding, allowed the community to fund the entirety of the project without using any city dollars.





## WASHINGTON PARK RECONSTRUCTION

TOMAHAWK, WI

CONSTRUCTION IN PROCESS

The City of Tomahawk wanted to develop a splash pad in their community. They hired MSA to help locate and develop their new splash pad. It was quickly determined the City would need funding to help support the overall project. With this need, the City and MSA decided the best location for the splash pad was in their Washington Park, which was connected to a state trail and centrally located within the community, between E. Lincoln Avenue, N. 4th Street, N. 5th Street, and E. Washington Ave. In addition, a non-profit group named Tomahawk Together was already fundraising to improve the park and focused on developing an ADA-compliant playground. With the thoughts of a new splash pad and playground, it made Washington Park the perfect location to pair the two new amenities.

MSA provided park master planning, design, funding assistance, bidding services, and is currently providing construction services. The improvements include a splash pad, changing rooms, connecting ADA-compliant sidewalks, parking lot islands, shade structures, other park amenities, stormwater and utilities, landscaping, park lighting, ADA playground, nature play area, and conversion of N. 5th Street into a one-way roadway with angled parking. This playground seeks to serve every child, regardless of ability, with a unique and memorable play experience.



## MEMORIAL PARK

BARNEVELD, WI

CONSTRUCTION IN PROCESS

Memorial Park in Barneveld, Wisconsin, is undergoing significant upgrades in 2024 to honor the 40th anniversary of the 1984 Barneveld Tornado, with planned completion timed for the following anniversary. The enhancements include a 4,800 SF inclusive playground, a 1,600 SF splash pad, a versatile sports court featuring basketball and two pickleball courts, and a new memorial plaza incorporating the recovered plaque from the original park. The park will also connect to the DNR's Military Ridge Trail system and feature a 1,900 SF restroom and three-season shelter. This shelter will support park and trail visitors while offering an outdoor stage for live events overlooking a multi-use green space. Additional improvements include an upgraded parking lot, new off-street parking along an auxiliary street and stormwater treatment basins.





## PROJECT APPROACH

### PROJECT UNDERSTANDING

The City of Superior (City) has requested proposals for a qualified consultant to design and provide all construction documents, including project cost estimates, for a water play area located in Wade Bowl Park. The preliminary park plan locates the water play improvements in the southeast corner, as well as an infiltration basin, accessibility improvements, site prep, plantings, paved seating area/path, skate loop, infiltration basin/planting beds, infrastructure modifications and site restoration. Work for this phase of the project includes installing a separate cabinet or buildout of the existing restroom to house the necessary water play utility components and all elements required for the water play area to function. The City has received funding through a Community Development Block Grant for the construction of the water play area for \$350,000.00, which the project's construction budget is not to exceed. The construction portion of the project shall be completed in full by October 1, 2025. All the work as described in the following tasks shall be in conformance with the specifications within the RFP, ADA, and current City of Superior Specifications and Standards. The following is a summary of the perceived items to be addressed in the project. With the project understanding as stated above, the MSA team shall provide the following professional services:

1. Project Management, Coordination, Scheduling, Budgeting and Permitting/Approvals
2. Site/Civil Engineering
3. Planning & Public Engagement
4. Landscape Design
  - a. Site Plantings
  - b. Site Furnishings Design
  - c. Furnishings
5. Architectural Design and Documentation
6. Structural Engineering
7. Mechanical/Electrical/Plumbing Engineering
8. Water Play Area Design and Engineering
  - a. Water Play Area Facility
  - b. Vendor Coordination/Solicitation
9. Professional Opinion of Probable Cost
10. QA/QC of Projects Phases and Deliverables

MSA has made our own examination, investigation and research regarding the method of doing the work, all conditions affecting the work to be done, the labor, equipment and materials, and the quantity of the work to be performed. MSA agrees that we have satisfied by our own investigation and research regarding all of such conditions, and that MSA's conclusion to enter into the Service Agreement and based upon such investigation and research, and that MSA shall make no claim against the City because of any of the estimates, statements or interpretations made by any officer or agent of the City which may prove to be erroneous in any respect.

## SCOPE OF SERVICES

### Task 1 - Site Discovery/Preliminary Engineering

Based on the preliminary design plan for the water play area, further design and development of a new conceptual water play area design will need to be developed to support the general basis of design for the project at Wade Bowl Park. The work shall be carried out with the input and collaboration of the City staff, applicable user groups, members of the community, and neighborhood. The work shall be consistent with current land use concepts and zoning requirements. MSA will utilize the design/layout illustrated in the Wade Bowl Park Preliminary Design Plan. MSA will complete a site discovery process to gather site data to complete the tasks identified in the Construction Documents Task. MSA shall complete the preliminary engineering / site discovery through the following subtasks:

1. Kick-Off Meeting (Meeting #1, in person, on site). Initial aquatics amenities review and programming presentation will be presented. Project goals and objectives will be established at this meeting. Meeting minutes will be developed as part of this task. City will consider minutes and goals and objectives for approval before proceeding to the next tasks.
  - a. Meet with the project team onsite and walk through the site.
  - b. Discuss water play area amenities, bathhouse, and other site amenities to support the project, including parking lots, pedestrian traffic flow, ADA access and compliance, landscaping, and utilities.
  - c. Review the project site, existing infrastructure/bathhouse, and other adjacent aspects of Wade Bowl Park and amenities for any concerns/issues. Consider lighting, electric systems, and other utility needs to retrofit the existing site and bathhouse for the new water play area.
  - d. Review applicable code requirements that will direct the design of the water play area.
2. Site Assessments and Data Gathering
  - a. Site Survey: MSA shall obtain site data through the collection of onsite data points that include all onsite existing features. The site survey shall only include the proposed water play area elements boundaries, anticipated grading, topographic features, utility's locations and elevations of rim, inverts and size of utilities. Surveying the entire park is not included in the scope of MSA's proposal.
  - b. If geotechnical investigation is determined necessary MSA will coordinate and solicit geotechnical consulting firm quotes for soil borings and associated report for the proposed amenities, if needed. The City will directly contract with a selected firm upon review of proposals submitted.
  - c. The infiltration system will be designed with the site soil infiltration capacity in mind and if adequate capacity is not achievable on site due to existing native soils, the drainage system will be directed to the City's combined sewer system.
3. Preliminary Engineering Plan
  - a. Based on the data acquired during the site assessment and data gathering task, MSA will prepare a preliminary engineering plan utilizing the site data collected illustrating the site design and water play system for review and approval by the City.
  - b. Public Engagement: MSA will engage with a variety of community stakeholders, including staff, residents, and others. MSA proposes an online survey and a minimum of two public input sessions to gather input for refining the final construction plan. The Parks Department staff will serve as the primary stakeholder.

### Deliverables (all by PDF)

- Associated meeting minutes for all meetings
- Site Assessment documents and associated data
- Preliminary Design Engineering Plan
- Project Professional Opinion of Probable Cost

### Task 2 - Final Design/Construction Documents

Once the Preliminary Engineering Plan for the water play area and site items has been developed and agreed upon to move forward with, the development of the final design and construction documents will begin. MSA will provide detailed construction technical specifications and drawings. This set will include a set of 100% complete construction drawings and specifications that can be utilized for the construction bid package. When developing the final design, MSA shall utilize the guiding list of parameters and components to be incorporated into the design. These design parameters and components include:

1. Site layout including access to water play area site, grading, utility and erosion control plans.
2. Water play area feature and plumbing layout plan (connect to Superior Water Light & Power [SWLP] utilities for source of water). MSA will coordinate with SWLP.
3. Landscape plantings for the infiltration basin and restoration plan surrounding splash pad.
4. Modifications to the existing restroom facility to include to accommodate changing areas and family bathrooms, and any necessary utilities.
5. Shower (interior and/or exterior).
6. Standard Mix Concrete (medium broom finish) is an acceptable play surface.



7. Recommend benches/seating and ADA companion seating as appropriate. ADA accessibility and compliant paths between the water play area and the bathroom, pavilion and parking lot.
8. Water play area must connect to the ADA-accessible walkways to the bathroom/pavilion/parking lot.
9. Site and water play area construction plans and specifications to include:
  - a. Infrastructure improvements that need to be brought to the water play area including water, sewer or other drain, electrical (solar options strongly encouraged); internet connectivity if needed for Water Control Systems.
  - b. Water Management Systems (listed in order of preference).
  - c. Multiple hydraulic activators (users required to activate 1-3 play features per activator).
  - d. Surface drainage/infiltration basin water play area.
10. The current water play area system being considered is a mechanical push button inline water pressure/timer system with an overland flow/infiltration basin. Other systems will be considered if local codes or regulations dictate the use of an alternate system. Estimate of annual operations must be factored into the system costs prior to committing to the design of a system. Alternate systems the City will consider are as follows:
  - a. Flow-through water play area system with one or a combination of the following:
    - Bio infiltration swales.
    - Native plantings near/around the water feature.
    - Another financially feasible connection to other storm water or City sewer treatment.
11. Water Control Systems will be designed with the following parameters:
  - a. Activation of features will be limited to hours of park operations through the use of a seasonally adjustable timer.
  - b. Low-water-flow features will be selected to reduce the water consumption without reducing the opportunities for play.
  - c. Above-ground low-flow components such as misting, ground sprays or adaptive play/sensory components will be recommend to maintain less than 130 GPM with a sequencing of 70-75 GPM.

This phase also includes:

1. The development of construction drawings and written project specifications that will be used to bid and construct the improvements. Construction drawings include:
  - a. Title Sheet.
  - b. Erosion Control Plan and Details.
  - c. Site/Grading Plan and Details.
  - d. Site Demolition Plan and Details.
  - e. Landscaping Plan, Schedules and Details.
  - f. Site Amenity and Furniture Plans.

- g. Utility and Stormwater Plans and Details
  - h. Building Exterior Elevations
  - i. Details
  - j. Plumbing Floor Plans, Details and Schedules
  - k. Ventilation Floor Plans, Details and Schedules
  - l. Electrical Floor Plans, Details and Schedules
  - m. Water play area Plans, Equipment Plans and Details
2. MSA will develop a construction cost estimate for the overall project.
  3. 35% Review Meeting (in person). Meet with the City to review design and documentation progress and receive input, decisions, and guidance at 35% completion. Refine construction documents, cost estimate, and perform quality assurance/quality control (QA/QC) review.
  4. 65% Review Meeting (virtual). Meet with the City to review design and documentation progress and receive input at 65% completion of construction documents (virtual). Review City comments and permission to release the project for bidding.
  5. Revise and resubmit the construction drawings and project specifications, as may be required, to facilitate City departmental approvals and permit. City staff to coordinate committee and council approvals to proceed with bidding.
  6. Make minor revisions as necessary and complete the bidding documents.
  7. Identify and prepare required permits and approvals. This may include DSPS Plumbing, DSPS Building, DSPS Pools and DNR.
  8. Upon receipt of owner approval of construction documented and cost opinion, MSA shall proceed with bid and governmental approval processes.

#### **Deliverables (all by PDF)**

- Construction Drawings
- Project Manual/Specifications
- Updated Construction Cost Opinion
- Meeting Minutes

#### **Task 3 - Construction Administration**

MSA will provide construction administration services so that the contractor executes the project as designed and contracted. These services shall include shop drawing and product submittal reviews, periodic construction observations and reports, review of payment applications, enforcement of construction contract, clarifications and answers to contractor questions, and construction contract closeout. MSA will assist the City to resolve disputes/questions that may arise during construction.

1. Conduct a pre-construction meeting attended by the owner, architect/engineer, general contractor and subcontractors of major trades. Prepare and distribute meeting minutes.

2. Attend pre-installation conferences as required by the project manual.
3. Attend construction progress meetings when appropriate.
4. Interpret and clarify the construction documents for execution and progress of the work.
5. Review shop drawings and submittals as required by the plans and specifications after the general contractor has reviewed them.
6. Review and process contractor's payment requests.
7. Receive and respond to project phone calls or emails.
8. Assemble a construction punch list and Conduct verification of completion after all punch list items have been addressed by the Contractor.
9. Evaluate and present change order proposals to the City for review.
10. Verify that the trade contractor completes formal owner training of all systems.
11. Monitor, review and respond to RFIs and coordinate with City.
12. A Certificate of Substantial Completion will be prepared and distributed.
13. Receive, review, and forward to the owner the contractor's record drawings, lien waivers, guarantees and certificates, and other close-out documents.
14. Coordinate and attend a 10-month walk through meeting on site with the owner and appropriate staff from the design team to develop a warranty review/repair list for the contractor.
15. Submit letter of completion to the City.





## TIMELINE

PHASES	EVENTS/MILESTONES	2024					2025										
		August	September	October	November	December	January	February	March	April	May	June	July	August	September	October	
RFP Proposal, Submission, Selection & Approval	RFP Released	16 <sup>th</sup>															
	Publication Dates	16 <sup>th</sup> & 23 <sup>rd</sup>															
	Pre-proposal Meeting	20 <sup>th</sup>															
	Deadline for questions	23 <sup>rd</sup>															
	Addendum Issued/Extend RFP Submission Date to 8/10	26 <sup>th</sup>															
	Final Addendum Issued	27 <sup>th</sup>															
	Proposals Due		10 <sup>th</sup>														
	Potential Interview(s) Negotiations		9 <sup>th</sup> & 16 <sup>th</sup>														
	Parks & Recreation Commission Recommendation to Award		26 <sup>th</sup>														
	City Council Vote on Recommendation to Award				1 <sup>st</sup>												
	Sign Agreement				7 <sup>th</sup>												
Design Phase	Project Design Kickoff Meeting			8 <sup>th</sup>													
	Site Discovery/Preliminary Engineering Schematic Design			10/8/24 - 11/29/24													
	Public Input on Schematic Design																
	Final Design/Construction Documents					12/2/24 - 1/30/25											
	Send Final Plans to City						31 <sup>st</sup>										
Construction Phase	Project Advertised Out for Construction Bidding							2/7/2025 - 3/18/25									
	City Council Approves Contractor for Construction									18 <sup>th</sup>							
	Construction Kickoff Meeting									19 <sup>th</sup>							
	Construction of Water Play Project Elements and Site Work																
	Construction Completed																1 <sup>st</sup>

# FEE PROPOSAL

MSA will provide the enclosed scope of services for the fixed total cost of \$65,877.00 [sixty five thousand eight hundred seventy-seven dollars and zero cents).

Cost Estimate/Work Plan: Wade Bowl Park Water Play Improvements 00628066														
MSA Professional Services, Inc. Work Plan														
Date: September 2024			Project Manager	Principal LA, Arch., Struct. Engineer	Surveyor	Grad Eng II	Senior Eng./Survey Lead/Senior LA	QA/QC	Admin. Support	Arch., Landscape Designer	Electrical	Total Hours	Total Cost	
Resource			David Patten	Williams, Bicknell, Gilles	TBD	Legaztke	Jones, Rue, Schley, Burns	Gardner, Thompson, Anderson	Marcott	Herold / Stockhill / Flynn	Porlier			
2024: Average Hourly Rate			\$170	\$195	\$145	\$130	\$170	\$210	\$85	\$115	\$150			
Task No.	Description	Phase No.	Est. Hrs.	Est. Hrs.	Est. Hrs.	Est. Hrs.	Est. Hrs.	Est. Hrs.	Est. Hrs.	Est. Hrs.	Est. Hrs.			
<b>1</b>	<b>Site Discovery / Preliminary Engineering</b>		<b>21</b>	<b>6</b>	<b>13</b>	<b>22</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>26</b>	<b>3</b>	<b>105</b>	<b>\$ 15,585.00</b>	
7 Weeks (10/8/24 - 11/29/24)	Project Management & QA/QC	1	4	1	0	0	0	1	0	0	0	6	\$ 1,085.00	
	Project Management	1A	4									4	\$ 680.00	
	QA/QC	1B		1				1				2	\$ 405.00	
	Meetings	2	9	0	0	2	1		0	4	0	16	\$ 2,420.00	
	Kickoff	2A	6							1		7	\$ 1,135.00	
	Bi-weekly Design Review	2B	3			2	1			3		9	\$ 1,285.00	
	Site Assessment	3	2	0	13	4	2	4	0	6	0	31	\$ 4,615.00	
	Review Available Data	3A	1			1	1			2		5	\$ 700.00	
	Survey: Topographic	3B			13	2						15	\$ 2,145.00	
	Geotechnical Investigation	3C				1	1					2	\$ 300.00	
	Wetland Determination	3D	1					4				9	\$ 1,470.00	
	Conceptual Design	4	6	5	0	16	4	2	0	16	3	52	\$ 7,465.00	
	Design	4A	4	4		4	1	1		4	2	20	\$ 3,120.00	
	Drafting	4B				9	1			8		18	\$ 2,260.00	
	Stormwater	4C	1			3	1	1		2		8	\$ 1,170.00	
Cost Estimate	4D	1	1						2	1	6	\$ 915.00		
<b>2</b>	<b>Final Design / Construction Documents</b>		<b>21</b>	<b>18</b>	<b>0</b>	<b>51</b>	<b>22</b>	<b>6</b>	<b>7</b>	<b>43</b>	<b>5</b>	<b>173</b>	<b>\$ 25,000.00</b>	
9 Weeks (12/2/24-1/30/25)	Project Management & Meetings	1	8	1	0	6	8	1	4	6	0	34	\$ 4,935.00	
	Project Management	1A	5									5	\$ 850.00	
	Bi-weekly Design Review	1B	3			6	2		4	6		21	\$ 2,660.00	
	QA/QC	1C		1			6	1				8	\$ 1,425.00	
	35% Design	2	4	9	0	13	3	0	1	14	1	45	\$ 6,480.00	
	Design	2A	2	8		4	2			4	1	21	\$ 3,370.00	
	Drafting	2B				8				8		16	\$ 1,960.00	
	Specifications	2C	1						1	1		3	\$ 370.00	
	Cost Estimate	2D	1	1		1	1			1		5	\$ 780.00	
	65% Design	3	4	5	0	15	4	1	1	12	2	44	\$ 6,260.00	
	Design	3A	2	4		4	2	1		2	1	16	\$ 2,570.00	
	Drafting	3B				8				8		16	\$ 1,960.00	
	Specifications	3C	1			2	1		1	2	1	8	\$ 1,065.00	
	Cost Estimate	3D	1	1		1	1					4	\$ 665.00	
	Final Design	4	5	3	0	17	7	4	1	11	2	50	\$ 7,325.00	
	Design	4A	2			2	2	2		2		10	\$ 1,590.00	
	Drafting	4B				6				6		12	\$ 1,470.00	
	Permitting	4C	1	1		4	1	1				8	\$ 1,265.00	
	Specifications	4D		1		2	2	1	1	2	1	10	\$ 1,470.00	
	Cost Estimate	4E	1	1		2	1			1	1	7	\$ 1,060.00	
Construction Sequencing	4F	1			1	1					3	\$ 470.00		
<b>3</b>	<b>Construction Administration</b>		<b>45</b>	<b>1</b>	<b>0</b>	<b>57</b>	<b>22</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>131</b>	<b>\$ 19,815.00</b>	
26 Weeks (4/7/25-9/30/25)	Project Management & Meetings	1	25	1	0	13	5	2	2	0	0	48	\$ 7,575.00	
	Project Management	1A	8									8	\$ 1,360.00	
	Pre-Bid Meeting	1B	1	1		1	1		1			5	\$ 750.00	
	Pre-Construction Meeting	1C	6			6			1			13	\$ 1,885.00	
	Construction Kickoff Meeting	1D	6			6						12	\$ 1,800.00	
	QA/QC	1E	4				4	2				10	\$ 1,780.00	
	On-Site Professional Services	2	20	0	0	44	17	0	0	2	0	83	\$ 12,240.00	
	Bi-Wkly. Const. Meetings (On-site)	2A	6			13	4					23	\$ 3,390.00	
	Const. Observation	2B	6			13	8					27	\$ 4,070.00	
	Inspection	2C				14						14	\$ 1,820.00	
	Pay request / Change orders	2D	8			4	2			2		16	\$ 2,450.00	
	Construction Sequencing	2E					3					3	\$ 510.00	
	<b>PROJECT TOTALS</b>			<b>87</b>	<b>25</b>	<b>13</b>	<b>130</b>	<b>51</b>	<b>15</b>	<b>9</b>	<b>71</b>	<b>8</b>	<b>409</b>	<b>\$ 60,400.00</b>

Reimbursable Expenses	Rate	Mileage (Mile) \$0.700	Survey Eqp. (Hour) \$20.00			Printing (Page) \$0.20		Sub-Consult Geotech Costs*	Totals	
1 Site Discovery / Preliminary Engineering		610	8			60		\$3,575	\$4,174.00	
2 Final Design / Construction Documents		610				120			\$451.00	
3 Construction Administration		1,200				60			\$852.00	
		\$1,694	\$160	-	-	-	\$48	\$0	\$3,575	\$5,477.00

\*Subconsultants costs include geotechnical exploration  
Labor fees will remain in effect until January 2025

Base Project	
<b>Total =</b>	<b>\$65,877.00</b>



**7. Subcontractors Listing** (Must be submitted with proposal.)

**Wade Bowl Water play area Design Phase**

The undersigned agrees to employ the following listed **subcontractors** for the following enumerated classes of work and not to alter or add to such list without the written consent of the City of Superior, WI. Use separate sheet as necessary.

	<u>SUBCONTRACTOR</u>	<u>CLASS OF WORK</u>
1)	None - MSA does not anticipate the use of subcontractors	
2)		
3)		
4)		
5)		

Submitted by: COMPANY MSA Professional Services, Inc.  
 ADDRESS 332 W. Superior Street, Suite 600, Duluth, MN 55802  
 COMPANY REPRESENTATIVE John Langhans, PE, Vice President

## REFERENCES

***City of Tomahawk***

Amanda Bartz  
Clerk-Treasurer  
(715) 453-4040  
abartz@tomahawkwi.gov

***City of Reedsburg***

Matt Scott  
Parks and Recreation  
Director  
(608) 524-2600  
MScott@reedsburgwi.gov

***City of Evansville***

Jason Sergeant  
City Administrator  
(608) 882-2285  
j.sergeant@ci.evansville.wi.gov

***City of Beaver Dam***

Todd Janssen  
Director of Engineering  
(920) 887-4600 Ext. 326  
tjanssen@cityofbeaverdam.com



## RISK STATEMENT

MSA has reviewed and acknowledges the language in the City's RFP, Section 4.8. As stated in our Project Approach and Scope of Services, MSA has made our own examination, investigation and research regarding the method of doing the work, all conditions affecting the work to be done, the labor, equipment and materials, and the quantity of the work to be performed. MSA agrees that we have satisfied by our own investigation and research regarding all of such conditions, and that MSA's conclusion to enter into the Service Agreement and based upon such investigation and research, and that MSA shall make no claim against the City because of any of the estimates, statements or interpretations made by any officer or agent of the City which may prove to be erroneous in any respect.

**8. Addenda Acknowledgement** (Must be submitted with Proposal)

**Wade Bowl Water play area Design Phase**

I/we hereby acknowledge receipt of the following addenda(s): **None**

Addendum No. 1 Dated August 26, 2024

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

I/we further certify that no agreement has been entered into to prevent competition for said work and that I/we carefully examined the site where the work is to take place, and the plans, specifications, form of contract and all other contract documents.

I/we further agree to enter into the contract, as provided in the contract documents, under all the terms, conditions and requirements of those documents.

\* If no addenda were issued, the consultant/firm shall so indicate and sign this document.

MSA Professional Services, Inc.

Company

 John Langhans, PE, Vice President  
Representative Signature



## 9. Debarment

### Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions

This certification is required by the regulations implement Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participant's responsibilities. The regulations were published as Part IV of the January 30, 1989 Federal Register (pages 4722-4733). The proposer certifies to the best of its knowledge and believe that it and its principals:

1. Are not presently debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Has not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
3. Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any offenses.

Where the prospective lower tier participant is unable to certify any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signed:  John Langhans, PE  
 Print Name & Title: Vice President

Name of Organization: MSA Professional Services, Inc. Date: September 10, 2024

**IT'S MORE THAN A PROJECT. IT'S A COMMITMENT.**

WADE BOWL PARK WATER PLAY IMPROVEMENTS DESIGN PHASE  
SUPERIOR, WI | SEPTEMBER 10, 2024

