Douglas County Sanitary and Soil Permitting App Directions

Printing

- Sanitary Maps MUST have a scale of 1:40
- To Print: (Make sure the property is centered on the screen)
 - Select the Printer icon within the mapping app



- o Give the map an appropriate title in the "Map Title" bar
- Select a Layout and format (Standard Format is a PDF)
- o Click the Advanced option to change the scale of the map

PDF		×
		_
Map title:	Address and Property Owner	
Layout:	A4 Portrait	•
Format:	PDF	•
	🏘 Advanced 📑 Prin	t

• Change the "Map scale/extent" from "map scale" to "Force Scale" and enter 700 into the box. This will force the map to print in a 1:40 scale.

🏶 Advanced	🚔 Print	
Map scale/extent:		
Preserve: Omap map	scale extent	
Force scale: •	700	

• Change the scale bar unit from "Miles" to "Feet"

Map scale/extent:				
Preserve:	map scale map extent			
Force scale:	0 700			
current				
Output spatial reference WKID :				
102100				
WGS_1984_Web_Mercator_Auxiliary_Sphere				
Labels:				
Show labels: 🗸				
Layout metadata:				
Author:	Douglas County GIS Por			
Copyright:				
Include legend: 🔽				
Scale bar un	it: Feet 💌			

 After the two settings have been changed, click "Print". There will be a loading bar before the document is ready. After the loading is done, there will be a link to a pdf, click the doc. title and it will take you to a new page displaying the map. If your web browser has a print button click that or hit "Ctrl+P" to print the map.



Layout Options

- A4 Portrait/Landscape: Prints according to a internationally recognized standard of 210mm x 297mm (8.27in x 11.69in)
- A3 Portrait/Landscape: Prints according to a internationally recognized standard of 297mm x 420 mm (11.7in x 16.5in). This is 2x the size of the A4 sheet (11 x 17 equivalent)
- Map only: will print the extent of the map that will fit over the entire page while maintaining the selected ratio
- Tabloid Portrait/Landscape: 11in x 17in

For more information on the layout options see: <u>https://www.papersizes.org/a-paper-sizes.htm</u>

Please reach out to <u>Gishelp@douglascountywi.gov</u> or <u>gishelp@ci.superior.wi.us</u> with any questions or concerns about the app.